

## **FKSL APPLICATION FORM**

### **Application Notes – Student Copy**

The **next steps** are detailed in the [Guide to Renting](#), which were made available to you before paying your holding deposit.

#### **You will need to:**

- Notify my parents/guarantor that they will be contacted by FKSL
- Fill in and returned a form
- Provide proof of your right to rent
- Pay the holding deposit

### **WHAT HAPPENS DURING MY TENANCY**

- **Move in and enjoy your new home**  
You can move in from 12 noon on the day your tenancy begins.  
Please bring your proof of Right to Rent when you collect your keys. We will be unable to release keys to you without this documentation. Do note that FKSL does not open on the weekend. Keys are only available for collection during office hours.
  - **Inspections**  
Either Finders Keepers or your landlord will inspect the property at least twice a year. On the day of an inspection we expect the property to be clean, tidy, aired, and well presented, without clothes and clutter all over the floors or dirty crockery in the kitchen. You will be given prior notice of the inspection. If we are not satisfied with the condition we will re-inspect, and potentially instruct cleaners at your expense.
  - **Communication**  
We expect all communication to be polite, calm and constructive. All calls are recorded for training purposes.
  - **Dealing with the unexpected – finding a replacement sharer**  
In most cases sharers will not be permitted to leave the fixed term tenancy agreement. Please contact us to discuss any mitigating circumstances.
- Viewings**
- Viewing for the next academic year's tenancies will begin in November

### **WHAT HAPPENS AT THE END OF MY TENANCY?**

#### **Staying for another year**

- We may contact you well before the tenancy ends to discuss the possibility of renewing your tenancy

#### **Leaving your tenancy**

- Finders Keepers or your landlord will contact you a few months before your tenancy ends to arrange a final inventory check (this signifies the end of your tenancy).
- Unless agreed in advance, the deposit refund will be made by one payment to a nominated tenant.
- Deposits can only be returned at the end of the tenancy. Rent cannot be taken from the deposit.